

# JUNAGADH AGRICULTURAL UNIVERSITY



## TENDER DOCUMENT FOR THE PURCHASE OF CLAY MORTAR AND BLACK SOIL DURING THE YEAR 2020-2021

BY  
Principal & Dean  
College of Agriculture  
Junagadh Agricultural University  
Motabhandariya-365610, Di-Amreli  
Telephone No. 02792277998

Bid reference : COA-01/2020-21	
Period for downloading and online submission of tender documents	: 08-01-2021 to 28-01-2021 up to 18:00 Hrs.
Physical submission of Tender Fee, EMD, other relevant documents as per check list of the tender as well as company printed literature/catalogue and other necessary documents by RPAD/Speed Post	: 03-02-2021 up to 18.00 hrs. In the office of the Principal & Dean, College of Agriculture, Junagadh Agricultural University, Motabhandariya-365610 Di-Amreli, Gujarat
Probable date for opening of primary bid and verifying physically submitted documents	: 05-02-2021, 11.00 am onwards
Probable date for opening of commercial bid	: 08-02-2021, 11.00 AM onwards

**Tender fee: Rs.1000/-** in the form of DD in favor of “Junagadh Agricultural University Fund A/c”, payable at Junagadh, non refundable for entire tender.

**EMD** for an amount of minimum 3% of the cost of quoted tender amount or Rs.50,000/- (Rupees Fifty thousand) only, whichever is less has to be paid (Refundable).

**Without EMD tender shall not consider in any case.**

### જાહેર નિવેદન

કૃષિ મહાવિદ્યાલય, જ.કૃ.યુ., મોટાભંડારીયાના રમત-ગમતનાં મેદાનો તથા ફાર્મ તૈયાર કરવા માટે માટી મોરમ તથા કાળી માટી નાખવાની જરૂરિયાત છે. જે માટે ઓન લાઇન ટેન્ડરો ([www.au.nprocure.com](http://www.au.nprocure.com), [www.nprocure.com](http://www.nprocure.com))ની અંદાજિત કિંમત રૂ.૫.૦૦ લાખના તા.૦૮/૦૧/૨૦૨૧થી તા.૨૮/૦૧/૨૦૨૧ સુધી મંગાવવામાં આવેલ છે. આપના ભાવ તા.૦૩/૦૨/૨૦૨૧ સુધીમાં અત્રેની કચેરીને રજી.એ.ડી/પોસ્ટ/સ્પીડપોસ્ટથી પહોંચતા કરવા. શરતો અને બોલીઓની સંપૂર્ણ માહિતી માટે [www.jau.in](http://www.jau.in) નો સંપર્ક કરવો.

આચાર્ય & ડીન

**Note :** The scanned copy of demand draft of the Tender Fee and EMD as well as other relevant documents as per check list of the tender are required to be submit online with the commercial bid on [www.au.nprocure.com](http://www.au.nprocure.com) and [www.nprocure.co](http://www.nprocure.co). It is compulsory to submit the original / attested Xerox copy of these all the documents (except commercial bid), company printed literature / catalogue and other necessary documents physically in hard copy by RPAD / Speed Post to the undersigned on or **before 03.02.2021**. Please note that scan copy of documents uploaded online must tally with the physical submission of original / attested Xerox copy. The bidder will be entitled for immediate disqualification, if fails to submit the physical documents within time limit.

This tender consist of following four parts :

- A. Envelope-1:** Tender Fees and EMD (Details inside this document)
- B. Envelope-2:** Tender Supporting Documents (TSD) & Company detail
- C. Envelope-3:** Includes documents consisting authority letter.  
**Special Note:**Enclose separate envelop No.-3 for each item/equipment.
- D.** Technical Specifications and Compliance Sheet of equipment to be purchased.

**ENVELOPE-1**

**Tender Doc.**  
**Equipments EMD & TENDER Fee To,**

**FROM:**

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**ENVELOPE-2**

**Tender Doc.**  
**TDS & COMPANY DETAILS**  
**To,**

**FROM:**

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**ENVELOPE-3**

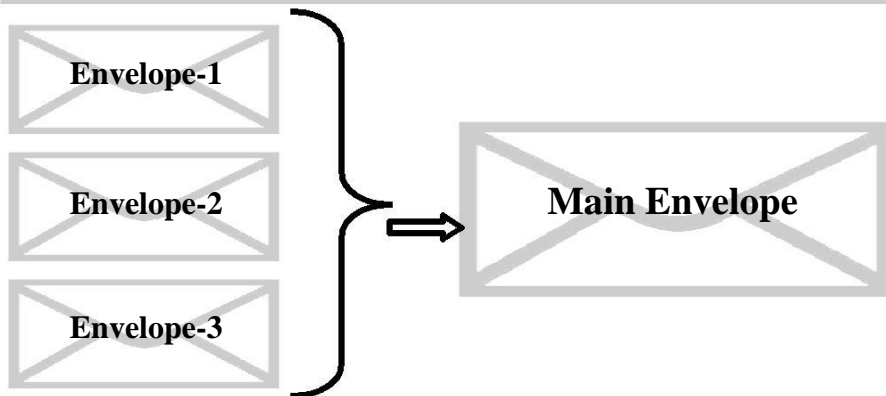
**Tender Doc.**  
**Technical Specification**  
**Item Serial No:**  
**Name of Instrument: To,**

**FROM:**

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## TENDER FEE AND EARNEST MONEY DEPOSIT (EMD) DETAILS

### Name and Address of Tenderer

- 1. Tender Fee Details: Rs.1000/-** Demand Draft in favour of “Junagadh Agricultural University Fund A/c”, SBI code: 00312 (Non-refundable)

#### Details of Demand Draft:

Sr. No.	Demand Draft Number	Date	Amount (Rs.)	Drawn on... (Please mention <u>Name of Bank</u> )	Branch & Place
1			1000/-		

- 1. Earnest Money Deposit:** EMD for an amount of minimum 3% of the cost of quoted tender amount or Rs.50,000/- (Rupees Fifty thousand) only, whichever is less has to be paid (Refundable) in the form of Fixed Deposit Receipt (FDR) in favour of “Junagadh Agricultural University Fund A/c”,.

Sr. No.	Name of Equipment/s	FDR Number	Date of Issue	Amount of FDR (Rs.)	Name of Bank

(Add rows, if required)

Envelope- 2

**COMPANY DETAIL**

1. Name of supplier / firm :
2. Complete postal address :
3. Telephone Number :
4. FAX Number (if any) :
5. E-mail address (if any) :
6. GST No. :
7. Registration No. :
8. Any other details:

We agree to abide by the terms and conditions of supply mentioned in this tender document.

Signature of Tenderer

(With Stamp, Name & Designation)

**TENDER SUPPORTING DOCUMENTS DETAIL**

<b>Sr. No.</b>	<b>Document / Certificate</b>	<b>Attached Yes /No</b>	<b>Yours Page No.</b>
1.	Tender Fee: Demand draft of Rs. 1000/- (Non-Refundable)		
2.	<b>EMD</b> : Fixed Deposit Receipt of minimum <b>3%</b> of the cost of quoted tender amount or <b>Rs.50,000/-</b> (Rupees Fifty thousand) only, whichever is less have to be paid in favour of "Junagadh Agricultural University Fund Account" drawn on STATE BANK OF INDIA, towards the Earnest Money Deposit (Refundable) only		
3.	Vendors Profile, Company details		
4.	GSTIN registration		
5.	Pan Card		
6.	Affidavit of Non-black list (on Non-judicial stamp paper of Rs. 100) of any institute/ organization		

**DECLARATION**

It is verified that all the certificates/permissions/documents are currently valid as on date and have not been withdrawn/cancelled by the issuing authority. It is further verified that the certificates are as per the format and it is clearly and distinctly understood by us that the tender is liable to be rejected if on scrutiny any of these certificates is found not to be as per the prescribed format.

We further agree to produce on demand the original certificate/permission/ documents for verification at any stage during the processing of the tender.

We solemnly declare that we have attached all the documents mentioned herein above in the tender. We also understand that non-compliance of any documents will be treated as non-respective tender and we will loose our claim to participate in the Tender Enquiry automatically and our tender will be liable to be rejected

Name of the Firm:

Authorized Signature:

Name: Designation:

Seal of firm:



## **DECLARATION**

I/We solemnly declare that we have attached all the documents mentioned here above and mentioned in the tender. We also understand that non-compliance of any documents will be treated as Non-Respective tender and we will lose our claim to participate in the Tender Enquiry automatically and our tender will be liable to reject. It is verified that all the certificates / permissions / documents are valid and current as on date and have not been withdrawn / cancelled by the issuing authority. It is further verified that the certificates are as per the format and it is clearly and distinctly understood by me / us that the tender is liable to be rejected if on scrutiny and of these certificates is found to be not as per the prescribed format. I/We further undertake to produce on demand the original certificate / permission / document for verification at any stage during the processing of the tender.

Name of the Firm:

Authorized Signature:

Name: Designation:

Seal of firm:



## Terms & Conditions

1.	The tender should be accompanied by <b>Tender fees of 1000/- (Non Refundable)</b> through Demand Draft (DD) in favour of “ <b>J.A.U., Fund Account</b> ” payable at AMRELI
2.	<b>EMD : Fixed Deposit Receipt</b> of minimum <b>3%</b> of the cost of quoted tender amount or <b>Rs.50,000/-</b> (Rupees Fifty thousand) only, which ever is less have to be paid in favour of "Junagadh Agricultural University Fund Account" in the Envelope-1. Quotation without EMD will not be considered. The EMD of disqualified tenderers will be returned within three months.
3.	The Earnest Money Shall forfeited, if any tenderer : <input type="checkbox"/> Withdraws his offer after the opening of the tender, <input type="checkbox"/> Modifies the delivery period or other terms and conditions of his original offer, after the opening of the tender. <input type="checkbox"/> Fails to execute the terms of supply order accordingly to his tender; and. <input type="checkbox"/> Fails to deposit the amount of security deposit.
4.	Eligibility criteria of Technical qualification of Tender: <input type="checkbox"/> Tenderer must have to physically submit the all documents as per check list and terms & conditions of tender. <input type="checkbox"/> All tender documents must be duly sign and stamp by tenderer. <input type="checkbox"/> The Tenderers are instructed to specify clearly in their tenders as to in which respect their quotations deviate from the tender enquiry. If deviations are not specified in detail, it will be presumed that the tendered offer is exactly to the specifications of the tender enquiry. <input type="checkbox"/> The firm should not be blacklisted from the Govt. Department in all over India.
5.	The prices shall be inclusive of all freight, forwarding, transit insurance, installation charges, all applicable taxes <b>like GST, CST, VAT, Service tax etc.</b> and F.O.R. Principal and Dean, College of Agriculture, Junagadh Agricultural University, Motabhandariya-365610, Di-Amreli.
6.	The contractor/agency shall have to stick to the <b>quality standards</b> while supplying and / or fixing the goods / works. Goods / works supplied or work done shall be rejected if found of inferior quality and must be replaced by quality goods in time at supplier's cost.
7.	On scrutiny of tender documents, any queries raised by the Principal and Dean have to be replied satisfactorily with all documentary proofs within 7 days.
8.	Vendor giving wrong information on specification will be <b>black listed for the period of 5 years.</b>
9.	The Conditional Rate will not be approved and Tenderer shall be disqualified.
10.	The vehicles brought for use by the tenderer firm should have the driver's license as well as the R.C. book of the vehicles. Must be booked and insured. The vehicles used for filling will be measured.
11.	<b>Successful Tenderer has to submit Security deposit sum of 5% of work order amount</b> in the form of FDR for 12 months. An <b>agreement on a stamp paper of Rs. 100/-</b> has to be made immediately after receiving of purchase order. <b>Type of currency in price bid:</b> Currency Prices shall be quoted in <b>Indian Rupees only.</b> <b>Validity: up to 31<sup>st</sup> March, 2022.</b>
12.	The security deposit shall be forfeited to Junagadh Agriculture University if the tenderer fails to execute the order for supply / work in accordance with the terms of tender and supply order.
13.	The security deposit shall be refunded on due performance & completion of the supply / work as per items and conditions of the tender. No Objection Certificate will be issued by the Principal and Dean after satisfactory completion of the supply / work.
14.	The quantity mentioned in the tender is approximate. It can be changed depending up on the supply requirement of the office. The Principal and Dean reserves the right to change the quantity of supply material.
15.	In the tender for the place for filling the clay mortar and black clay and the place to deliver it, the price should be given as per the kilometer given as well as the trailer should be raised



	above the hydraulic jack and the clay mortar and black clay should be emptied.
16.	It will be the responsibility of the tenderer to get the place for filling the clay mortar and black clay and all the related approvals.
17.	<p><b>TERMINATION OF CONTRACT</b></p> <p>Tenderer fail to deliver the material / complete work or any part thereof within the contracted period OR incase the materials / work done are found not in accordance with prescribed specification and/or approved simple, the Principal and Dean exercise to terminate contract :</p> <p>A) To cancel the contract:</p> <p>In the event of risk purchase of materials / competition of work of similar description, the opinion of the Principal and Dean shall be final, which was be exercised by him only, when materials / work done of exact specification are not readily procurable.</p> <p>In the event of action taken under cause above the tenderer shall be liable for any loss which the J.A.U. may sustain on that account but the tenderer should not be entitled to a saving on such purchase made against default.</p> <p>The decision of Principal and Dean shall be final as regards the acceptability of materials / work and the Principal and Dean shall not be required to give any reason in writing for rejection of materials / work.</p>
18.	<p><b>DELIVERY</b></p> <p><input type="checkbox"/> All materials supply / work done will have to be delivered / completed in good conditions and as per the specifications at the Principal and Dean, College of Agriculture, Junagadh Agricultural University, Motabhandariya-365610, Di-Amreli. As per terms of contract.</p> <p><input type="checkbox"/> In case of delayed delivery / work done , the Principal and Dean reserve the right of either rejecting the consignment or for delay as may be deemed proper in the sale description.</p> <p><input type="checkbox"/> In case of any dispute final decision of the Principal and Dean will be binding upon all.</p>
19.	<p><b>INSPECTION:</b></p> <p>Inspection will be done by the office of Principal and Dean or by the officer authorized on the behalf of by the consignee at destination.</p>
20.	<p><b>PAYMENTS</b></p> <p>Bills for supplied / work done in completion of the order should be prepared in triplicate and sent to the Principal and Dean, College of Agriculture, Junagadh Agricultural University, Motabhandariya-365610, Di-Amreli</p>
21.	All Tax including Service Tax imposed by Government is responsibility of Tenderer.

**We agree to abide by the terms and conditions mentioned in this tender document.**

Signature of Tenderer

(With Stamp, Name & Designation)

Authorized Signature:

Name: Designation: Seal of firm

**Operation including labor to deliver 100 cubic feet of clay mortar and black soil in the tractor-trailer to the designated place**

**Importance Noting:- Clay mortar and black soil will belong to the tender filler.**

<b>Sr.No.</b>	<b>Specification</b>	100 cubic foot clay mortar price in Rs.	100 cubic foot Black soil price in Rs.
1	For 0.0 to 03 km Distance		
2	For 0.0 to 05 km Distance		

Signature of Tenderer

(With Stamp, Name & Designation)

Authorized Signature:

Name: Designation: Seal of firm